

REPLACEMENT CERTIFICATES

Exam Boards will not provide copies of certificates which have been lost, or which were never claimed. However, you can apply for a Certified Statement of Results which can be used in the same way as a certificate. All Exam Boards charge a fee for this service. If you were at school before 2000 the Exam Boards that awarded your qualification may no longer exist as separate bodies. The Ofqual website provides advice on where to make enquiries if this is the case. You will have to complete a form for each Board. These can be found on their websites:

AQA <http://filestore.aqa.org.uk/pdf/AQA-APP-FORM-GEN-QUAL.PDF>

Edexcel <https://www.edexcel.com/layouts/PRR/NewRequest.aspx>

OCR <http://www.ocr.org.uk/Images/16453-certifying-statement-application-form-general-qualifications.pdf>

WJEC http://www.wjec.co.uk/uploads/publications/1500.pdf?language_id=1

Certified Statements of Results are not issued automatically on request. The Exam Boards will ask for details of the circumstances in which the original certificates were lost and may refuse to provide a statement if it seems likely to endanger the system of issuing exam results.