



**BOURNEMOUTH SCHOOL
FOR GIRLS**

Year 11

PUPIL INFORMATION BOOKLET

2016 - 2017

HOMEWORK IN YEARS 10 AND 11

During Key Stage 4, you are gradually eased into your own homework schedule in order to meet deadlines and take the initiative in asking for extra work when needed.

It is expected that you will be spending ten to fifteen hours per week out of lesson time on your work, although this will naturally vary a little and could at certain times of the year be a few hours more, or less. Whilst it is sometimes possible for you to do some study during the school day, no girl can effectively do all her homework at school.

GCSE MOCK EXAMINATIONS

In the spring term of Year 11 you will have GCSE mock exams. These will take place in the hall with outside invigilators just as it will be for your GCSEs in the summer. For these you will have study leave for the duration of the exam period when you can revise at home when you don't have an exam.

For these exams it is important to adhere to the rules for GCSEs:

- You must make sure that you are wearing the correct uniform including your school jacket and school shoes.
- There must be no writing on your hands, arms or anywhere on your body.
- You must make sure that you bring the necessary equipment, black pens, pencils, rulers, protractors, compasses and calculators. You must not use correction fluid or correction pens. If you make a mistake you must just cross through the work you don't wish to be marked.
- Pencil cases must be see-through (or a clear plastic bag). Water is permitted but must be in a clear plastic bottle with all labels removed.
- You must not take mobile phones, iPods, books (unless they are required in the exam), food, coats or bags into the exam.
- You must enter the exam room in complete silence. If you have a question or feel ill then you need to put up your hand and an invigilator will come and talk to you. You must not communicate to another candidate in any way.
- Once the exam has started you can only leave the room with special permission until the exam has been completed. If there is an emergency an invigilator will accompany you out of the exam room.
- If you are ill and can't attend an exam, you must contact the school as soon as possible before the starting time of the exam.

COURSEWORK / CONTROLLED ASSESSMENT DEADLINES

In some subjects, individual teachers set interim deadlines for particular pieces of preparatory work. When this occurs you must abide by these deadlines as well as the final subject deadline. Extensions cannot be given to these deadlines unless for medical reasons supported by a doctor's note. If you fail to hand in work for any other reason, you may be given no marks for that piece.

COPYING FROM OTHERS

- **Do not** copy other pupils' work.
- **Do not** work together on assignments which must be done independently.
- If you work as part of a group on an assignment, the description of how that data was obtained and the conclusions you draw from it should be in your **own** words even if the data you have is the same.
- Copying will be picked up and you are reminded that unfair practice must be reported to the Board and you might find yourself in trouble with **ALL** your GCSEs. Any words/ideas of others that you copy and don't reference properly will be considered as cheating.
- You will be asked to **sign a declaration** that your assignment **is all your own work**.

CHECKING YOUR WORK

Make sure you check your assignment when you have finished.

- Are all the pages in order?
- Have you given all the information you are required to?
- Is it clearly named?
- Is there an appendix?
- Is there a bibliography?
- Have all quotes from published sources been referenced correctly?
- Have you checked any spelling you are unsure of?

HANDING IN YOUR WORK

- Make sure you hand in your work on time and in person to your teacher.
- Keep your work secure and don't share it with classmates.
- **Do not** give it to someone else to hand in or put it in a book locker.
- You have spent a long time on your work – you do not want to waste all that time and effort!

AND FINALLY

The table on the next two pages gives you an outline of coursework/controlled assessments in each subject. Take note of the deadlines and plan your time accordingly. It is essential that you plan your work carefully and keep to deadlines. If you find that you are struggling to keep up, then you must ask for help from your subject teacher, tutor or Head of House.

YEAR 11 GCSE EXAMINATION REQUIREMENTS FOR GIRLS SITTING GCSE IN JUNE 2017

SUBJECT	GCSE BOARD	% OF FINAL MARK	NUMBER OF PIECES OF WORK	COURSEWORK OUTLINE	DEADLINE(S)
<u>MFL</u> French/German	EDEXCEL	30%	3	3 controlled assessments across speaking and writing skills	May 2017
Spanish	EDEXCEL	30%	4	2 controlled assessments - writing 2 controlled assessments - speaking	May 2017
Religious Studies	OCR Specification B Philosophy 2 Ethics 2	NONE	N/A	N/A	N/A
Science	WJEC	25%	1 practical in each science in Year 11.	1 controlled assessment task in each science to consist of: <ul style="list-style-type: none"> • introductory experimental work • investigatory planning and research • collection of data • analysis and review of their investigation 	CAT's are researched at home and are completed and written up in the lessons. Absentees must see staff and complete work as soon as possible (within two weeks of their return)
Mathematics	EDEXCEL	NONE	N/A	N/A	N/A
History	OCR	25%	1 controlled assessment task	To be done in Year 11 – in the first half of the autumn term.	To be completed in lessons by November 2016.
Computer Science	AQA	40% + (30% + 30%)	1 exam (1 hour and 30 minutes)	Two controlled assessment tasks consisting of: <ul style="list-style-type: none"> • Design of solution • Solution development • Programming techniques used • Testing and evaluation 	Controlled assessment tasks completed by December 2016
Drama	AQA	30% + 30%	Controlled assessment option. Internally assessed and externally moderated.	Group presentation of 2 dramatic pieces. Process and understanding assessed through use of preparation time and an on-going journal.	All completed by early May 2017

SUBJECT	GCSE BOARD	% OF FINAL MARK	NUMBER OF PIECES OF WORK	COURSEWORK OUTLINE	DEADLINE(S)
English Language	AQA	N/A	N/A	N/A	N/A
English Literature	AQA	N/A	N/A	N/A	N/A
Music	AQA	80%	4	Solo performance (20%) Controlled assessment tasks completed in lesson time: Composition 1 (20%) Composition 2 / Appraisal (20%)	End of Autumn Term 2016 End of Autumn Term 2016 End of Spring Term 2017
Art and Design	OCR	60%	Second project continues. Controlled assessment May 2016 - mid January 2017	Individual project carried out during lessons and some homework.	Final deadline. mid-January 2017
Geography	EDEXCEL	25%	1 controlled assessment task	Controlled assessment task in lesson time.	To be completed in lesson time during September - October.
D&T Graphics Product Design	AQA	60%	1 CAT – controlled assessment task	Controlled assessment task to be completed in Year 11, in lesson time	Making to be completed by Easter holidays Tuesday 25 th April 2017
D&T Food	AQA	60%	1 CAT – controlled assessment task	Controlled assessment task to be completed in Year 11, in lesson time	Making to be completed by Easter holidays Tuesday 25 th April 2017
D&T Textiles	AQA	60%	1 CAT – controlled assessment task	Controlled assessment task to be completed in Year 11, in lesson time	Making to be completed by Easter holidays Tuesday 25 th April 2017
Physical Education	EDEXCEL	12% 48%	5 pieces 1 PEP 4 practical assessments	5 areas in Analysis of performance. Completed Personal Exercise Programme Controlled assessment in 4 practical areas.	Coursework will be covered during lessons but final pieces; Analysis of performance will be completed under controlled assessment by March 2017 All video evidence of sports undertaken outside school collated and handed in by end of February 2017