



TIMELINE FOR ADMISSION APPEALS FOR YEAR 7 ENTRY IN SEPTEMBER 2021

Parents whose application for their child to be considered for admission to the school is unsuccessful have a right of appeal to an independent Admissions Appeals Panel. In the first instance, they are invited to contact the school to discuss their dissatisfaction. If they remain dissatisfied, they will be given details of the formal appeals procedure and the relevant forms to complete. It must be remembered that for the appeals process to be valid an application to the school must have been made according to the following arrangements:

- submitting on time a valid “Registration for Testing” form;
- the applicant taking all components of the entrance tests;
- placing Bournemouth School for Girls on the application form submitted to the Local Authority (if applying for entry into Year 7).

Monday 1 st March 2021	Offer letters posted to parents/carers on National Offer Day by Local Authority
Monday 15 th March 2021	Deadline for acceptance of offer by parent/carer
Thursday 1 st April 2021	Deadline for lodging an on-time admission appeal
Between 4 th May and 30 th June 2021	Appeal Hearing Dates

GENERAL

- Due to the current Coronavirus Pandemic, in line with legislation, all appeals lodged before 30 September 2021 are being heard based on written information only.
- Appeals lodged after these dates will be heard as soon as reasonably practicable.
- You will receive at least 14 calendar days’ notice of your appeal hearing date.
- Appeals are normally heard during the daytime on weekdays and are not normally heard during school holidays unless essential to avoid un-necessary delays.
- Where there are a number of parents all appealing for places at the same school, the hearings may go over a number of days.
- The school’s case will be dispatched to parents and Panel members at least 7 calendar days before the start of the appeal hearing.
- The Panel will set a deadline for any additional evidence to be received.
- Following the hearing, decision letters will be sent, where possible, within 7 calendar days of the end of the hearing. During busy periods, such as main entry, full decision letters may take longer than this, so the Clerk will send a brief decision summary letter in the interim.
- Appeal hearings for in-year places will be heard as soon as reasonably practicable, based on written information only.